

Information for vendors on the Derby City Council Web Standards and Development Guide

Before any web applications (including SaaS applications) are procured by Derby City Council, they must be tested so that they meet our requirements. These requirements are covered in our [Website Standards and Development Guide](#).

In particular, the following points must be satisfied:

- The software meets Web Accessibility Initiative (WAI) level AA as a minimum - Technical Requirements, Section 3
- The software is evaluated against Derby City Council's security requirements - Technical Requirements, Section 8

Sometimes vendors will have their own security conformance statements or security testing results for the software. This may well satisfy our requirements. If not, then we ask vendors to make supporting statements against the Website Standards and Development Guide. The supplier can do this by making notes after each section in the document (we can provide a MS Word version for this purpose on request).

If we do ask you to complete make supporting statements against the points in the Guide we won't expect you to provide a positive answer against every statement. We will take into account type of software, the intended users and the sensitivity of the data being transmitted and stored. It may be that you do not comply with some requirements, but this doesn't mean your software won't be acceptable.

Once we receive all the information to make a reasonable evaluation we will report back to you, the main stakeholders and our Internal Audit Team with our findings. Sometimes we may ask you to clarify a point or make adjustments to the software. Or we may make a concession to our requirements after consultation with Internal Audit. In any case, once we reached a point where we have finalised our evaluation we will provide our final assessment and recommendations to Internal Audit and the stakeholders, for them to consider before making a procurement decision.

We will not take commercial factors into consideration such as customer testimonials or size of client base as a reasonable argument for accepting the technical quality of vendors' web applications.