

Working together to inspire every pupil to:  
**Step in** to their learning adventure.  
**Step up** to achieve their potential.  
**Step out** and let their creativity shine.  
**Step together** in friendship and respect.  
**Step forward** and follow their dreams.



East Midlands  
Education Trust

Address: Parkway, Chellaston, Derby, DE73 5NY

Tel: 01332 691351

Web: [www.homefields.derby.sch.uk](http://www.homefields.derby.sch.uk)

Email: [admin@homefields.derby.sch.uk](mailto:admin@homefields.derby.sch.uk)

Headteacher: Mrs S E Coleman

## ADMISSIONS ARRANGMENTS 2023-24

### Homefields Primary School

The Published Admissions Number (PAN) for Reception entry is 45

Derby City Council are handling all our admissions arrangements for:

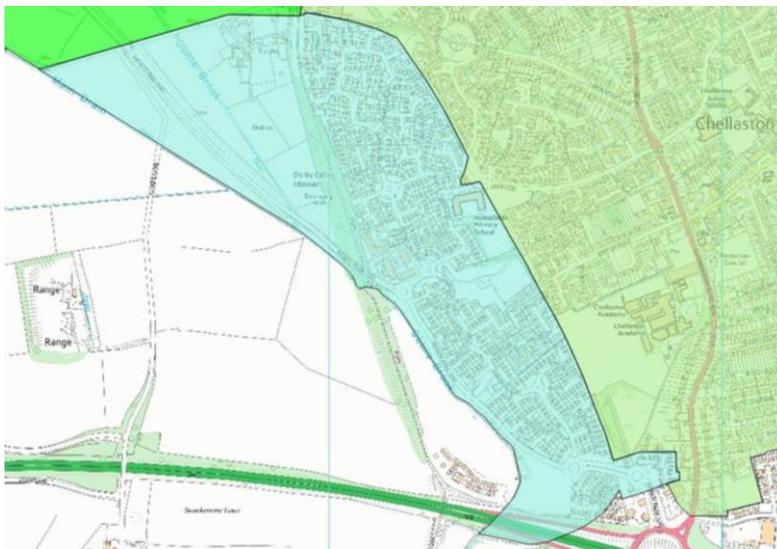
- o Reception admissions
- o Moving schools
- o In-year transfers

Homefields School operates a single admission and all children will be encouraged to start school in the September of each academic year.

Our standard number, is 45 per year group and infant class size must not exceed 30.

#### Catchment

Our normal area, as defined by the Council, is defined here



The Cuttlebrook housing development will be **partially included (as shown on the map)** in the catchment area of Homefields Primary School





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The housing development, Chellaston Fields opposite the Bonnie Prince, will be excluded from Homefields catchment area as it is in South Derbyshire District Council and school places will be allocated by Derbyshire County Council.

## Applying & Appeals

Parents/carers wishing to seek a place for their child at Homefields Primary School should, in the first instance, apply for a place by contacting the Admissions Team at Derby City Council.

Separate admission applications must be made for any transfer from nursery to Primary.

- If a child has a place at Homefields Nursery a school place MUST still be applied for via the Derby City Council as part of School Admissions. Having a place at Nursery DOES NOT mean automatic transfer into Homefields Primary School.

### [Derby City Council Admissions](#)

Email: [primary.admissions@derby.gov.uk](mailto:primary.admissions@derby.gov.uk)

Post address: Derby City Council Primary School Admissions

The Council House Corporation Street

Derby

DE1 2FS

Phone: 01332 642725/642728/642730

Minicom: 01332 640666

The Council will either offer or decline a place in relation to the Admissions Policy and PAN (Planned Admission Number).

If the placement is declined, parents/carers may wish to appeal against that decision, in which case they should collect/download an appeal form from Homefields Primary School. [Homefields Appeal Form](#) this should be completed and returned to;

[Mrs Lindsay White, School Administrator,](#)

[Homefields Primary School](#)

[Parkway](#)

[Chellaston, Derby, DE73 5NY](#)





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Applications will be dealt with using the address where the child resides at the closing date.

Reassessment of any new address will then be made after provisional offers have been decided. If you do move out of your local school's catchment area after the closing date and before your child is due to start there, contact the Admissions Team to check if the school can still offer your child a place.

### Over-Subscription Criteria

If the school is oversubscribed, after the admission of pupils with a Statement of Special Educational Need, or an Education Health and Care Plan (EHC) where the school is named in the Statement or EHCP, priority for admission will be given to those children who meet the criteria set out below, in order:

1. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live within the current catchment area served by the school with brothers or sisters attending the school at the proposed time of their admission.
3. Children who live in the current catchment area of the school.
4. Brothers or sisters of children still attending the school at the time of their admission, but not living within the school's catchment area.
5. Children who are not living within the school's catchment area.
6. Children whose parents did not request a place by the date set. (15<sup>th</sup> January 2023)

For the purposes of admissions, we class a brother or sister (sibling) as:

- a natural brother or sister resident in the same household
- another child normally in residence for the majority (more than 50%) of term time in the household for whom the adult in the household has parental responsibility as defined in the Children Act 1989 (for example, adopted siblings, half-brothers and sisters, step-brothers or sisters, and foster brothers or sisters; but not including cousins, nieces or nephews)
- any child in the household where the parent of one child is defined as a parent of the other for the purposes of section 576 of the Education Act 1996.

The 'sibling link' will not apply where the place of the sibling at the school in question was obtained by fraudulent means.

- In all relevant cases we will follow Derby City Council's published policy and definition with regards to 'an unplaced child'.
- When choices have to be made between children satisfying the same criteria, children living nearest to the school measured by a straight line have priority. The line will be measured from the centre of the home address to the school using the national Ordnance Survey set points. If two measurements are the same, we will give priority to the child living nearest the school measured by the shortest walking route from the home address to the school's main entrance. In the unlikely event the two walking routes measure the same distance, the place will be allocated using an independently verified random allocation process. The 'home address' is the address of the primary carer of the child, as shown by who receives the Child Benefit.

