

A Guide to the Office of Mayor of the City of Derby 2023-24



The Mayor of the City of Derby, Councillor Alan Graves

Alan Graves was first elected in 1995. He is married to Lady Mayoress, Ann back in 1988, they have 3 sons and 4 grandchildren.

Alan is an owner director of an SME in Derby with interests in two other businesses. Norcon Computers Ltd was formed in 1983 and employs 6 local people. Derby is a very important place for business and Alan is keen to attract the best businesses to increase prosperity and employment. It is important that Derby City Council does what it can to help ensure local businesses have the best platform to thrive.

He found mainstream politics very restrictive and open to agenda driven influence, so in 2020, with a close friend, they created a brand new independent political party called Reform Derby. The idea behind this is to focus on Derby and provide better self determination by the people and for the people of Derby.

Alan believes in Freedoms: Freedom of Choice; Freedom of Opinion; and Freedom to Travel.



The Deputy Mayor, Councillor Ged Potter

Ged has Derby in his DNA, he can trace his family history back for several generations and around 170 years in being residents of Derby. From humble beginnings living in the West End, his family finally owned businesses and property in the City. Ged qualified as a Snr Electrical Officer in the British Merchant Navy before joining the Police, serving throughout mainland UK and Northern Ireland.

Married to Tracy and with 4 daughters and 5 grandchildren, the family live throughout the City. Ged and Tracy having been residents of Allestree for almost 40 years. Ged is a director of Allestree Alliance and loves nothing more than to facilitate community events in Allestree.

Guide to the Mayor's Office

Invitations to the Mayor

The Mayor welcomes invitations to attend events from across the City. Their diary is often very busy so we advise issuing invitations as early as possible. Invitations which are received less than 14 days before the event cannot be accepted. Invitations must be made via the online booking form. Once a booking form has been received a member of the Civic Services team will contact the event organiser to seek further details and a copy of the event risk assessment. It is helpful if you can provide as much information as possible in the booking form to assist the process. Further information about inviting the Mayor to an event can be found on the Council's website. If the Mayor is not available at the time requested, an alternative may be suggested.

The Mayor's position is an apolitical one. They will seek to avoid official duties where their presence could be considered divisive to good community relations.

Protocol Guidance

The Mayor, as First Citizen, should be accorded due precedence within the City. The Mayor should be addressed as Mr Mayor and the Mayoress, Madam Mayoress. A responsible person should greet them and should introduce them to the host. When the Mayor enters the event/room, they will be announced by the Chauffeur Attendant. On more formal occasions, those present should rise and this should be repeated when they leave.

It is normal protocol that the Mayor be invited to speak first when speeches are to be given. The correct title for the Mayor for formal invitations and introductions is **The Right Worshipful the Mayor of the City of Derby, Councillor Alan Graves**. In a more informal situation, the correct form for introductions is **The Mayor of Derby, Councillor Alan Graves**. After initial introductions the Mayor should be addressed as Mr Mayor. Unless the Mayor occupies the Chair, he should be seated on the immediate right of the Chairman (assuming Royalty, the Lord Lieutenant or High Sheriff are not present).

Recognition and Celebration

Derby City Council provides recognition to citizens of the city for special achievements, community service, or special occasions such as 100th birthdays and wedding anniversaries over 50 years. Visitors may also be hosted at a Mayor's reception. Please contact the Mayor's Office if you would like to arrange any of the above. More information about this can be found on the Council's website.

Duties and Responsibilities of the Mayor

- Presiding over Council meetings and, in the case of equality of votes, he has a second or casting vote
- Promoting and raising awareness of the Council's main objectives and priority issues
- Encouraging and supporting all aspects of life the City of Derby by attending civic and public events
- Receiving distinguished visitors to the borough
- Acting as host on behalf of the Council and the citizens of Derby at civic functions
- Promoting Derby as a tourism destination
- Acting as a spokesperson to the local, national and international media
- Providing an appropriate response on behalf of Derby City Council at times of local, national and international catastrophe
- Promoting Derby as a place of excellence in which to live and to do business
- Supporting and encouraging charitable and other appeals as appropriate



The Mayor's Charities for the year

The Jericho Society - Jericho House is a 9-Bed residential addiction recovery project that provides a holistic approach to drug addiction with elements of housing support and re-settlement. It supports service users in achieving the highest quality of life and in realizing their full potential.

Parental Alienation UK - Dedicated to raising public awareness of the serious harm alienation causes to children.

Please contact the Mayor's Office should you wish to make a donation to the Mayor's Charity Fund.

Contact Civic Services

Civic Services are always happy to discuss the Mayor's availability to attend or host an event and to advise on protocol. Please note that bookings must be made via the online booking form.

Civic Services

The Council House
Corporation Street
Derby DE1 2FS

Phone: 01332 643066
Email: mayor@derby.gov.uk