



Derby City Council

Licensing Section The Council House Corporation Street Derby DE1 2FS

Licensing – Privacy Notice

How is your information used?

We may use your information to: process applications, investigate and prosecute relevant illegal activities, investigate and prosecute Corporate Fraud; send you communications that you have requested or that may be of interest; ask agencies, government departments or other public bodies to give us information they have about you; check information you have provided, or information about you that someone else has provided, with other information we hold; get information about you from certain third parties, or give information to them to check the accuracy of information, prevent or detect fraud or protect public funds. These third parties include Government Departments, other Local Authorities and private sector companies, as allowed by law.

Who has access to your information?

We may share your information with:

- Other Council Departments – to ensure we meet our statutory duties; or to collect debt, and prevent fraud and the misuse of public funds.
- External organisations, for example, HM Revenues & Customs, the Department of Work and Pensions, the Police, the Audit Commission and other enforcement agencies and third parties, for other purposes allowed by law, including, to prevent fraud and the misuse of public funds.

For further information about how your personal information will be used, please visit www.derby.gov.uk where you can see a full copy of our privacy notice. Alternatively you can request a hard copy from - licensing@derby.gov.uk

CONFIDENTIAL ACCIDENT REPORT HACKNEY CARRIAGE/ PRIVATE HIRE VEHICLE/PRIVATE HIRE STRETCHED LIMOUSINE VEHICLE

The proprietor of a hackney carriage, private hire vehicle or private hire stretched limousine vehicle shall report to the Licensing Authority as soon as reasonably practicable, and in any case within seventy-two hours, any accident causing damage materially affecting the safety, performance or appearance of the vehicle or the comfort or convenience of the driver or passengers.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 SECTION 50. (3).

Plate no.

Reg no.



Derby City Council

Proprietor of licensed vehicle
Make/model of licensed vehicle
Driver (at time of accident)
Badge no.
Operator (if applicable)
Date of accident
Exact time of accident
Exact place where accident occurred
Vehicle destination
Place travelling from
Number of passengers in licensed vehicle (if applicable)
Speed of licensed vehicle immediately prior to accident
Weather conditions at the time of accident
Road surface condition
Give details of any injuries to persons resulting from the accident. If no-one injured write NONE



Give brief details of damage to third party vehicles of property

Give full details of damage to licensed vehicle

Have the police been Informed (YES/NO)

If YES, give address of police station, officer's name and number, or incident number

Names and addresses of any witnesses



Give a brief description of how the accident occurred, including a diagram showing the relative position of the vehicles etc.

Diagram

NOTE: Completion of this form does not exempt you from responsibility for notifying the Police or any other persons where appropriate.

I the undersigned, hereby declare that the information given above is, to the best of my knowledge, true and accurate.

Signature Date

Name in CAPITALS.....

